

Ref: ISWK/2023-24/ACD/004

17 September, 2023

CIRCULAR TO PARENTS (Classes IX and XI)

Dear Parents,

Greetings from Indian School Al Wadi Al Kabir.

As per the CBSE norms, every student of class IX and XI are required to be registered with the CBSE and there is a fee of R.O. 5/- involved in the CBSE online registration process and for the photograph. Parents, whose wards are in classes IX and XI for the current academic year (2023-24) are requested to make a payment of R.O. 5/- through the school office fee counter or ONLINE payment gateway **on or before 30**th **September 2023** for the school to proceed with the CBSE registration process.

Note: Parents are requested to kindly coordinate with the respective class teacher in case the student details like any:

- (i) Correction or spelling error in student's name/parent's name
- (ii) Correction in Date of Birth of the student
- (iii) Change in Passport number of the student
- (iv) Correction in the Subjects, etc. with relevant supporting documents to update the already submitted details.

Any further information with regard to the CBSE registration will be communicated to you in a timely manner.

You may also write to Ms. Jasmin Joseph: <u>jasmin@iswkoman.com</u> or Mr. Rajarshi Ghosh: <u>rajarshi@iswkoman.com</u> for any clarifications.

Thank you.

Best regards,

D. N. Rao Principal

